



"We seek to be a loving and caring community in response to the love we have received from Jesus Christ."

WORSHIP	CONNECT	SERVE
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Unapproved Council Minutes July 17, 2018

Members present: Pastor Hans, Katie Rentschler, Sarah Suchy, Jennifer Rentz, Bonnie Schnell, Brooke Zabel, Bruce Luehmann, Marc Sugden, Tyler Geyen, Jana Berndt, Brent Iserman, Mike Svobodny, Dave Ahlquist,

Members absent: Deb Dittberner, Deb Moorman, Keyanna Barker, Olivia Kopp

Pastor Hans led us in devotions. We talked about how just as each of us is unique, so are churches and church services. We discussed an article on habits that can welcome or set a church back. President Suchy called the meeting to order and reviewed the agenda.

STRENGTHENING OUR MISSION AND VISION FOR MINISTRY

Worship: The theme of #FOR continues through the summer. Calvary at the Lake is going strong. On August 19, a special baptism will take place. Right now, 12-14 adults are interested, some for the first time, others to renew their baptism. This will take place down by the lake following the 10:45 service.

Connect: Another Prime Time event will be held July 19 for people 65 and better.

Serve: There are now 201 children registered for Vacation Bible School (July 30-August 2). #FOR (What Jesus is FOR with kids) is the theme. Sarah asked that any council members who are available should come to help welcome the kids on Monday morning, July 30, from 7:30 – 8:00. Volunteers are also welcomed for other times. Thanks to Sarah and others who have been working to plan the week!

SUPPORTING OUR MISSION AND VISION

Consent Agenda: Motion made, seconded and carried to approve the Consent Agenda. This consisted of June minutes, staff reports and fund approvals.

Old Business:

Staffing: The Executive Pastor Search Consultant is now in the second phase (previously completing the Exploration phase with Calvary staff). This Search phase could take 5 – 7 months. When this is completed, the consultant will bring names to our Call Committee for interviews.

The Preschool Director position has been posted. So far there are a couple of applicants. This is full time, a combination of director and teacher.

JAM (Jesus and Me) Coordinator has also been posted. This is a 3-4 hour per week position for overseeing the 2-4 year programming during the 10:45 service, beginning at the start of the school year.

IT Update: A big update is coming soon to our website, and the new database will launch at the same time.

New Business:

Building Planning Team: It has interviewed user groups during eleven gatherings. JLG is taking those ideas and coming up with a feasible plan. During August and September there will be forums for all members of the congregation. JLG will then adjust the plan. In November, more forums will be held and adjustments made again. January will see the final presentation.

Financial Feasibility Team: We are in a strong financial position, with no debt. The team is starting some quiet conversations for lead gifts and feedback on the project. These will be wrapped up by September. Special thanks to Katie R, Bruce, Brent, and Hans for their work on this. Mike Svobodny has been added to this team.

Children & Students Fall Ministries: Joanna has been working hard to create a sustainable future for CYF. The Nest will be made in the current chapel space upstairs for children two and under. Parents can watch the service while they are taking care of their small children. Children two to four will have programming upstairs during the 10:45 service, called Jesus and Me (JAM). Beginning this fall, 5 year olds – third graders will be a part of DIG (Delighting in God) on the stage and fellowship hall. The 4th and 5th graders will continue with Leapfrogs, renamed to IMPACT. These activities will be between Sunday services.

Treasurer's Report: Bruce reports that at 50% of the year we are at 51% of our budget spent. June income was down a bit, perhaps due to weather impacting attendance at Calvary at the Lake. June's expenses were up, mostly due to the timing in the forecast made for monthly spend and making some larger purchases (like Orange curriculum for children & youth activities) all this month. There are a few categories where we are watching the spend to ensure we don't exceed the budget as we progress through the year. Overall, year to date income is still trending ahead of budget and we anticipate the expenses to even out more in line with year to date timing in the coming months.

The Internal Controls policies were revised, much thanks to Bruce for his leadership in that project. It has been four years since the last revision, and there are three main items that are addressed in the revisions:

1. Calvary used to have a part-time financial secretary, and now we have a business administrator, so language around titles is the majority of what has changed.
2. Online banking is used more today than it was previously for things like payroll

transactions, transfers, and bill pay, so sections were updated to reflect permission for the business administrator to do that instead of all paper checks.

3. The section about disbursements was updated to reflect the staffing leadership levels we currently have. The new policy would allow for the department lead or business administrator to approve all expenses between \$50 - \$499.99 prior to purchase, the Senior Pastor would approve all expenses between \$500-\$1,999.99 prior to purchase, and the Church Council would approve all expenses \$2,000.00 and above prior to purchase.

Katie and Bruce reviewed the changes, and a motion was made, seconded, and carried to approve the new Internal Controls document pending a few minor grammatical error corrections.

Katie shared that revisions to the staffing category within the budget would be reviewed at the next council meeting. This consists of keeping all the dollars within the category but retitling and allocating funds to reflect the staffing environment that we currently have.

Per Internal Controls guidelines to receive Council approval on all credit card holders and bank signers, a motion was made, seconded, and carried to close Jana Rebrovich's (exiting Preschool Director) credit card and open one for Becky Arvidson (new Office Manager). A motion was made, seconded, and carried to remove Jana Rebrovich as signer on the Preschool savings and checking accounts and add the Executive Council members and Treasurer.

The meeting was adjourned.

Council Meeting Dates:

August 21, 2018 6:00 – 7:30 at Deb D's August 8, 4:00 Executive Committee

September 18, 2018 6:00 – 7:30 at Jennifer's

October 16, 2018 6:00 – 7:30 at Deb M's

November 13, 2018 6:00 – 7:30 (2nd Tuesday of the month) at Brooke's

December 11, 2018 6:00 – 7:30 (2nd Tuesday of the month) at Mike's